Elementary Board — Offers
Garfield Kindergarten Room

W.P.A. will furnish the cooks
Write to Reg Granelli — outline
the project.

High School Board will allow
use of the cafeteria equipment
and furnish fuel oil.

Additional needs — City Council

1. 1 Full time supervisor for
two months: July 1 to Sept 1.
at 125.00 per month.
— 250.00

2. Food (Cost over surplus
Commodity and
Probable income) = 100.00

= 350.00

Sch age limit —

Decide lower and upper limit — 2½ to 7 years.

Decide method of interviewing U.S. Employment Office plus volunteer interviewers.

Survey the need.

Action should be taken, because of the WPA force, as soon as possible.

Cost should be made reasonable — Not over $1.00

B-10
B-12 (1)

From recommendations adopted by the Children's Bureau Conference on Day Care of Children of working mothers

"Essential that full consideration be given to children whose mothers may seek to enter gainful employment, and that community programs be developed to assure children whose mothers enter industry a full measure of protection and care."

"The long-range needs of the community must be given careful consideration in planning for emergency programs. Of first importance is adherence to standards of care that are essential to the safety and welfare of the children. Facilities required for the emergency should not be so permanent in structure that they cannot be changed or discontinued when the temporary need is over."

"Leadership in developing a community plan for day care should be taken by some organization which represents community-wide interests."

"A continuing committee entrusted with responsibility for developing the program ... should be selected from public and private agencies directly concerned with child care, child welfare, health, education and related services, and other interested groups."

"A day-care program for children of working mothers must make provision for children of school age as well as for those of pre-school age." "If the center cares for school children outside of school hours separate provision should be made for the older children." "Emphasis should be placed upon the importance of selecting personnel, whether paid or volunteer, with the best possible qualifications of training and experience for work with children."

Personnel

Financing

"A community program for day care cannot be effective unless there is a plan for sound financial support which will insure services of the kind needed, maintaining standards of health, education, and social service in accordance with the best practice. Planning cannot lead to constructive action unless means can be made available for adequate financing from public or private sources."

Finance

State requirements

Must be operated by licensed head (person, association, or corporation) subject to approval of Dept. of Social Welfare.

Regular inspection service.

Definition of a day nursery:- "A day nursery is a specialized agency which provides care for 7 or more children not of common parentage who, for various reasons, cannot remain with their parents during the day."

"The State Department of Social Welfare has authority by law to inspect, license, and supervise day nurseries. However, the State Dept. of Soc. Welfare has no authority to inspect, license, and supervise nursery schools as such since the law gives it no power to license an agency which is purely educational in character."

"Persons planning to organize a day nursery for children must first receive approval of the project by the State Department of Social Welfare. In the initial statement of the plan, the purpose and the need of the nursery must be clearly defined. They must also present sufficient proof that adequate funds are available to maintain the project at the prescribed standards."

Superintendent should be a professionally trained woman
should be responsible for employment + dismissal of staff
Asst. Supt - also trained

Summarized

Case Worker

Assistants { good health
Training + experience in child care
capability for stimulating the development of children toward wholesome mental attitudes + desirable social habits
Capacity for understanding the recommendation of the professional staff }

General ratio
4 to 6 infants per attendant
8 to 12 toddlers per attendant
10-20 children of kindergarten age per attendant

Dentist
Doctor
Nurses
Psychologist

Physical Plant

Easily accessible

Sufficient grounds to provide ample outside play space for recreation purposes.

1 story building

Free from fire hazards

Sleeping rooms - separate rooms with furnishings which are conducive to rest

Each child must have his own bed + bedding.

Beds at least 3 ft. apart.

Playrooms - sunny + well ventilated

Dining rooms - small tables + equipment

Kitchen - adequate space + ventilation high standard of cleanliness + sanitation provision for refrigeration, sterilization of dishes etc.

Wash rooms 1 basin for every 8
1 Toilet " " 8
sep. compartments for toilet articles + clothes

Hourwich

Board of Education

Admission

social study of personality & behavior of child, his physical & mental development and any characteristics which would indicate that attendance at the day nursery would particularly benefit or handicap the child -

This study of social case worker

Admission Essentials

"When the social study has indicated that the child should be accepted for care, the case worker gives Supt. all the information. Arrangements are made with the child's family for a complete physical examination, if possible prior to admission; if born thereafter as possible. The child cannot be admitted, however, without a doctor's certificate stating that the child is free from a communicable disease. Inoculation against diphtheria & vaccination against small pox should be made of each child"

Reexamination if child is absent from nursery for 3 nursery days due to illness, or absent for one week due to any cause.

Parents must deliver children to supt. in morning & receive them personally at night

Dental examination + treatment

Employees on staff must pass satisfactory physical examination

Food standards - ea. child

Milk - 3c - to 1 qt.	15
Egg	2½
Citrus fruit or tomato juice	2
Green or yellow vegetable	1½
Whole grain cereal	2
Butter	2
Fruit other than citrus	2
	27¢

Ices should cover at least part of

Rest -

50 children

Supt. — $100 a mo. $100

5 attendants
10 hr. day
7½ days @ $2 - $15 a day, 4 wks. $360

Food @ 30¢ pd. $16.80 a day, 4 wks $403

$863

Doctors examinations $125
inoculations

$988

Laundry (?)
Rental of cots (?)
Bedding (?)
Income (?)
50 X 25¢ = $12.50 per day
4 wks. 300

$688

Deficit

Labor for food preparation W.P.A.